

## Terms & Conditions

The summer school is operated by Summer Boarding Courses Limited: Registered in England 6697050.

### Booking

It is advised that you make your booking as early as possible as places on the course are strictly limited. Please note that no course payment should be made to Summer Boarding Courses Ltd prior to the receipt of the invoice and written confirmation of a place on the course. Confirmation of a booking is subject to a deposit of £400.

The balance of fees is payable before 21st May 2012. Any booking made after 21st May 2012 must be paid in full within 10 days of invoice. Any course payments made will require you to quote your unique booking reference, given on your invoice. The booking of a place is regarded as acceptance of our Terms and Conditions.

### Cancellation

All cancellations must be made in writing and take effect from the date we receive such notice. The deposit is refundable up to 60 days prior to the start of the course. After that date the deposit is non-refundable except where a student's visa is refused (see below).

Notice given prior to arrival date	Cancellation Charge
61 days or more	No charge (full refund)
31 – 60 days	£400 (deposit)
15 – 30 days	50% total cost of stay
0 – 14 days	100% total cost of stay
After arrival date	100% total cost of stay

If a student's visa application is refused within the 60 day period prior to the course start date, upon the production of a valid visa refusal letter Summer Boarding Courses Ltd will issue a full refund less a 15% administration fee.

### Course Rules

We expect and hope that all students registered with Summer Boarding Courses Ltd will have a summer to remember and make every effort to show respect at all times to fellow students and members of Summer Boarding Courses Ltd staff.

The course rules outlined below are designed to ensure that all the students and staff of Summer Boarding Courses Ltd are able to enjoy the summer free from any unpleasant, intimidating or aggressive behaviour and in safety.

However, any student who consistently breaks the course rules, breaks the law or displays aggressive or intimidating or racist behaviour towards another student or member of staff will face instant dismissal from the course and will return home at their own expense.

1. Students are expected to attend all meals, classes and arranged activities and excursions.
2. Students are responsible for keeping their rooms tidy and for making their own beds.
3. All damage to property, equipment and rooms will be charged to the student.
4. Gratuitous or wilful damage to school property, public property or other students' property may result in dismissal from the course.
5. Consumption or possession of alcohol by students of any age is not permitted.

6. Drug-taking or possession of drugs will result in instant dismissal from the course.

7. Smoking is not permitted in any of the school buildings or in the grounds of the school.

8. Racist or intimidating behaviour towards another student or member of staff will result in dismissal from the course.

9. In the boarding houses, girls and boys may only mix in the designated recreation areas.

10. Any student who leaves their house after lights out may be dismissed from the course.

11. Personal mobile phones must be turned off during all lessons and scheduled activities.

### Promotional Materials

At the direction of the Course Director, photographs or videos may be taken of the students on the course. Summer Boarding Courses Ltd. reserves the right, unless we are advised to the contrary by the parent/guardian in writing, to use these photographs or video clips as part of future Summer Boarding Courses Ltd. promotional material.

Students and parents will be asked to fill out an end of course questionnaire at the end of the course. Summer Boarding Courses Ltd. reserves the right to use this material in future promotion, unless otherwise stated by the parent.

### Visiting a Student

Parents, guardians and friends are welcome to visit students on a summer course. 24 hours notice must be given in writing, prior to any visit to the summer school. If a student is to be taken out of the school or out of the care and responsibility of our staff during an excursion, the parent or guardian must provide written permission by signing an absence form.

### Travel Arrangements

All travel details need to be confirmed in writing as do any changes that may occur. The cost of excess baggage is entirely the responsibility of the student and Summer Boarding Courses Ltd will not pay this charge under any circumstances. Please check the airline's policy before travelling.

### Insurance

All students attending a course with Summer Boarding Courses Ltd must have comprehensive travel insurance. Summer Boarding Courses Ltd in association with Gibbs Denley Insurance Services, provides all students with travel insurance. Students will automatically be included on the insurance policy from the date of booking until the course departure date, unless the parent/guardian expresses they do not wish to be included or if a student has booked through an agent who provides separate travel insurance.

### Liability & Changes

Summer Boarding Courses Ltd. has public liability Insurance. Nothing in these terms and conditions shall operate to exclude any liability of Summer Boarding Courses Ltd. for personal injury or death caused by the negligence of the company or those employed by the company.

The details of the programme have been published in good faith.

We reserve the right to make any changes or alterations to any aspect of the course, in the event of unsuitable weather conditions or other factors beyond our control.

### English Law

English Law shall apply to the contract, and the parties agree to submit to the non-exclusive jurisdiction of the English Courts.

Please keep a copy of this booking form for your own reference

Address for all enquires and bookings Summer Boarding Courses Ltd Suite 2 10 Towngate Guiseley LS20 9JA  
tel: +44 (0)1943 878518 fax +44 (0)1943 878195 e-mail: info@summerboardingcourses.co.uk  
www.summerboardingcourses.co.uk www.headingtonoxfordsummerschool.co.uk

## Headington Oxford Booking Form 2012

### Course Dates and Prices:

Please select your course dates, based on arrival date, departure date and required length of stay. Please tick one box for your required dates.

Arrival Date	Departure Date	Number of Weeks	Course Price	Select
Friday 13 July	Friday 27 July	2 weeks	£1790	<input type="checkbox"/>
Friday 13 July	Friday 3 August	3 weeks	£2685	<input type="checkbox"/>
Friday 13 July	Friday 10 August	4 weeks	£3580	<input type="checkbox"/>
Friday 13 July	Friday 17 August	5 weeks	£4475	<input type="checkbox"/>
Friday 27 July	Friday 10 August	2 weeks	£1790	<input type="checkbox"/>
Friday 27 July	Friday 17 August	3 weeks	£2685	<input type="checkbox"/>
Friday 3 August	Friday 17 August	2 weeks	£1790	<input type="checkbox"/>

### Course Fees Include:

- Comfortable accommodation and three meals per day, plus juice and biscuits before bedtime
- 15 hours English tuition each week plus Progress Report and End-of-Course Certificate
- 2 full day trips each week\*, plus evening trip bowling, with all transport and entrances included
- Half day trip into centre of Oxford each week
- Afternoon Programme plus full Evening Activity Programme
- Laundry Service
- UK SIM card
- Headington Oxford Summer School T-Shirt
- Insurance - see website for details of the Insurance Policy

\* except for departure week when there is one full day trip.

### Summer Study Option

All Headington Oxford Summer School students have 15 hours of English Language tuition each week included in the course price. Students of an Upper Intermediate or Advanced Level of English have the option of choosing our SUMMER STUDY course with subjects including History, Geography, Creative Writing, Science and British Culture. Summer Study replaces the 15 hours of general English Language classes and all Summer Study classes are taught in English.

Students can choose the Summer Study course for any number of weeks. Students who do not choose the Summer Study course will automatically be registered onto the general English Language course.

Please tick the box if the Summer Study option is required and then please indicate the number of weeks required.

Summer Study Option	Price per week	Tick if required	No. of Weeks
	£125	<input type="checkbox"/>	1 2 3 4 5

### English Plus + Courses:

English Plus+ Courses take place on 2 afternoons each week. Students do not have to choose an English Plus+ Course - this is an optional extra. Those students who do not choose an English Plus+ Course will follow the Multi-Activity programme. Students may only choose one English Plus+ Course per week. Students may choose a different English Plus+ Course each week. Please tick the box if the English Plus+ option is required and then please circle the number of weeks required.

English Plus+ Courses	Price Per Week	Tick If Required	No. of Weeks
Adventure Sports	£190	<input type="checkbox"/>	1 2 3 4 5
Horse Riding	£190	<input type="checkbox"/>	1 2 3 4 5
Dance*	£100	<input type="checkbox"/>	- 2 - 4 -
Tennis	£100	<input type="checkbox"/>	1 2 3 4 5
Intensive English	£100	<input type="checkbox"/>	1 2 3 4 5
Philosophy & Debating	£100	<input type="checkbox"/>	1 2 3 4 5

\*English Plus Dance option runs as a 2 week course and is only available for students arriving on 13 July or 27 July. There is no 2 week dance course available for students arriving on 3 Aug.

